INVITING OFFERS AND TENDERS

SUPPLY AND MANAGEMENT OF GADGETS & TECHNICALSERVICES FOR THE THIRD SESSION OF THE CODEX COMMITTEE ON SPICES AND CULINARY HERBS (CCSCH) FROM 6th to 10th FEBRUARY 2017 AT CHENNAI, INDIA .

CCSCH Secretariat
Spices Board India,
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Offers and tenders are invited from service providers of repute for the supply and management of the gadgets for undertaking simultaneous interpretation and audio visual services, supply of computers, printers and heavy duty auto stapling photocopiers during the third session of the Codex Committee on Spices and Culinary Herbs (CCSCH) scheduled to be held at The Gateway Hotel IT Expressway in Sholinganallur, Chennai, India during 6th to 10th February 2017.

We are inviting offers from reputed groups with prior experience in conducting such international events is highly desirable. The details of the gadgets to be provided are as follows:

Sl. No.	Particulars	Quantity	Unit Rate	Duration (days)	Amount
1	**Sound**				
	PA System for 250Pax with 2 tops on each side of the stage , mixer, amplifier	1		5	
	Cordless Mics	2		5	
2	**DCN and SI system**				
	Simultaneous language interpretation system (BOSCH) which includes SI interpretation consoles, CCU, Transmitter & IR Radiators - 3+1 Languages	1		1	
	IR Headsets receivers (BOSCH) for all the participants in the hall	200		5	
	Fabricated booths with - (2 seater booth complete with interpreter desk - 3Nos)	3		1	
	DCN Mics for participants(1 DCN Mic for every 2 participants in the hall)	100		5	
	DCN Chairman unit	1		5	
	DCN Controller	1		5	
	Delegate database software for electronic name handling to request the floor with options for voting system and calculation of quorum	1		5	

	Microphone management software	1		5	
	Multiple Camera control software	1		5	
	Autodome PTZ cameras with programmable presets	3		5	
	Allegient Video switcher	1		5	
	DCN/SI Specialist/Operators	1		5	
	Material transport, Manpower travel, boarding lodging	1		1	
	PC/Laptop	1		5	
	Display Monitor - 17"	2		5	
3	**Projection**				
	Mounting of Rear projection 12X9 screen with black Masking all around	216		5	
	4500 ASL projectors	2		5	
	Switcher - ISS506	1		5	
	Video Distribution Amplifier	1		5	
	Stage Display Monitor - 42" LCD TV	1		5	
	Laptop with Slide changer	2		5	
	Cables and accessories	1		1	
4	**Additional**				
	Audio Recording	1		5	
	62.5 KVA Genset with 50 mts cable and diesel (8 hour shift). This to be run while the session are on to ensure uninterrupted power supply	1		5	
	Changeover switch	1		5	
	Spike boards	20		5	
	Stage raiser for SI booths - 20X8	160		5	
	Laptop charging points with cabling	100		5	
	Computers/ Laptops	20		5	
	Printers	4		5	
	Heavy Duty Photocopier	4		5	

The required specifications for Computers, Printers and Heavy Duty Auto Stapling Photocopiers are given in Annexure – I, Annexure II and Annexure III respectively.

The devices along with service persons would be required from 6th to 10th February 2017 at the Organizer's office in the Venue hotel. It may please be noted that the devices should be made available for 24 hour assignment with the service personnel. (It is important that the servicing personnel are also available for late night duties).

The successful bidder also is required to submit the entire footages of the audio and video bites to the undersigned after the conclusion of the session on 10th February 2017.

Your tender offers complete in every respect covering the entire requirement including that one mentioned in Annexures I to III, with details of taxes, etc may be forwarded to the undersigned **on or before 22nd September, 2016** with details of the gadgets, testimonials, experience etc.

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Annexure – I

SPECIFICATION FOR COMPUTERS

1. **Processor type :** E7500 Processor (2.93 GHz, 3 MB L2 Cache, 1066 MHz) or Higher
2. **Chipset :** Intel® G41 Express Chipset
3. **Memory:** 2 GB DDR2 800 MHz SDRAM, dual channel support, 4 DIMM Slots, upgradeable to 8 GB
4. **Hard Disk Drive:** 320 GB or Higher SATA 3.0Gbps, 7200 RPM, Integrated 5 SATA Ports.
5. **Monitor:** 17" TFT SVGA digital colour
6. **Keyboard :** Mechanical qwerty keyboard, USB, Mechanical, 107 keys
7. **Mouse :** USB Optical or better
8. **Ports:** 6 USB Ports (with at least 2 in front), audio ports for microphone and headphone in front.
9. **Operating System:** Windows® 7 Professional
10. **Anti-virus Software :** Kaspersky (Latest Version)

It is requested to provide with backup support to be installed, Explorer and UPS from 6th to 10th February 2017. Also the systems were installed with Microsoft office.

Annexure – II

SPECIFICATION FOR PRINTERS

1. **Print speed :** 90 prints per minute
2. **Paper Size :** A6 to A3

3. **Supported networks :** Windows and Linux
4. **Memory :** 1 GB

SPECIFICATION FOR PHOTOCOPIERS

Sl. No.	Description	Requirement
1.	Paper Size	A6 to A3
2.	Copying speed (No. of copies per min)	25
3.	RAM in MB	16
4.	Zoom Range	50 % to 200%
5.	No. of Multiple copies	01 to 199
6.	Printing resolution	600X 600 dpi
7.	Paper trays	2 x 500 sheets

The photocopiers should meet the following specifications :

- High productivity: Colour and black.
- Large paper capacity.
- Advanced security features.
- Very simple to use.
- Automatic reduction and enlargement (25 to 400%)
- Automatic tray selection
- Automatic booklet creation
- Automatic stapling facility
- Mixed-size originals
- Covers insertion
- Book copying
- Network connectivity
- System of copying data
- USB/SD

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